

IARC Early Career Scientists Association (IARC ECSA)

Vision, Mission, Activities and Bylaws

Vision

To bring together students of all-levels and post-doctoral scientists and Fellows - hereafter referred to as *Early Career Scientists* - at IARC for training and career development, in collaboration with Education and Training (ETR), and social activities and to facilitate regular dialogue between Early Career Scientists, ETR, and IARC management.

Mission

- To foster interaction among IARC ECSA members across the Agency;
- To act as a liaison between IARC ECSA members and ETR;
- To promote interest and welfare of IARC ECSA members;
- To represent IARC ECSA members by electing or appointing representatives to the Organizing Committee;
- To foster career development, educational and intellectual opportunities between members.

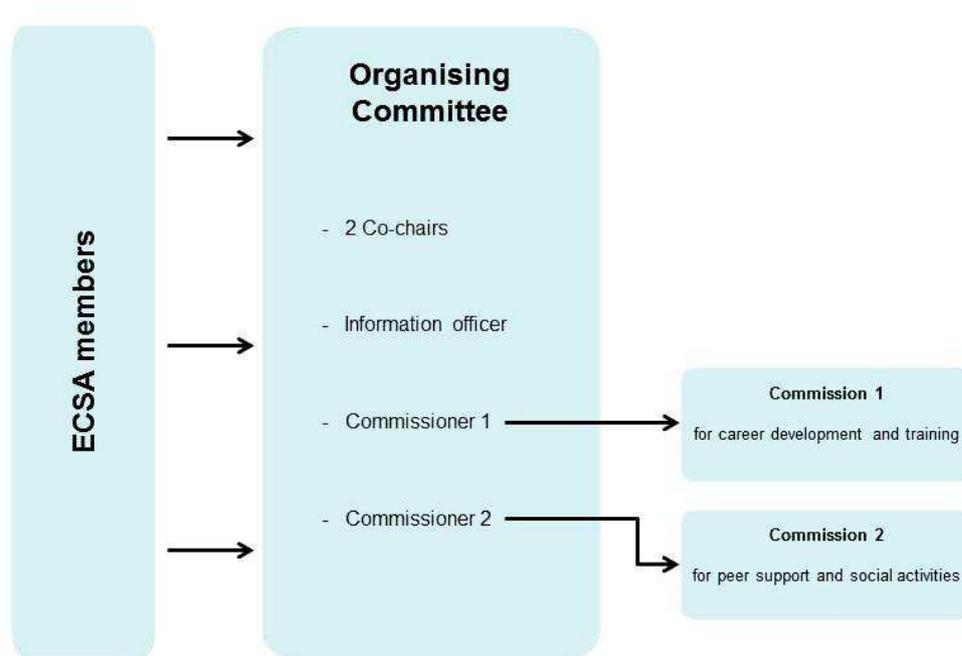
Activities

Activities carried out by the IARC Early Career Scientists Association include the following:

- Training & Career Development: learning needs assessments, informal group discussions and clinics (i.e. job search and negotiation, research methodology etc.), training activities organized in collaboration with ETR, etc.
- Peer Support & Social Activities: practice talks (to gather advice and feedback), welcome to Lyon events, networking facilities and activities etc.

Priorities are defined by IARC ECSA members and facilitated by the organizing committee and the relevant commissions.

Structure of the IARC Early Career Scientists Association



Bylaws

Article 1 – Name and objectives

- Section 1.** The name of the association shall be the “International Agency for Research on Cancer Early Career Scientists Association” (hereafter referred to as “IARC ECSA”).
- Section 2.** The purpose of IARC ECSA shall be to safeguard the association’s objectives as defined in its mission (see above).
- Section 3.** The purposes shall be pursued by the following means among others:
- a) Setting up of the following organs:
 1. General Meetings (see Article 3)
 2. The Organizing Committee (see Article 4);
 3. Commissions (see Article 5);
 - b) Co-operation and collaboration with and recommendations to ETR office;

Section 4. Headquarters office:

IARC ECSA
International Agency for Research on Cancer
150 cours Albert Thomas
69008 Lyon
FRANCE
ecs@iarc.fr

Article 2 - Membership

- Section 1.** All IARC trainees, master students, post-master students, doctoral students, post-doctoral scientists and Fellows are IARC ECSA members, unless they ask to be excluded.
- Section 2.** IARC ECSA strives to represent IARC ECSA members across all IARC Sections.
- Section 3.** Participation in educational, career development, social and other activities, organized by the IARC ECSA, is restricted to members of the Association, unless otherwise specified.
- Section 4.** Visiting scientists shall be informed of IARC ECSA activities, and given priority when places for non IARC ECSA members are limited.

Article 3 – General Meetings

- Section 1.** The Organizing Committee shall convene bi-annual General Meetings of IARC ECSA members. A notice of at least 10 working days shall be given to all members for a scheduled General Meeting. All IARC ECSA members shall be entitled to attend General Meetings, as shall other IARC personnel; the right to vote shall be limited to IARC ECSA members.
- Section 2.** A request in writing of at least one-fifth of IARC ECSA members can call a Special General Meeting, to be held within 25 working days.
- Section 3.** Any IARC ECSA member can propose an item for the agenda of a General Meeting, which shall be circulated to all members and ETR at least 5 working days before the meeting.
- Section 4.** Participation by one third of all IARC ECSA members will be necessary to conduct a vote. A majority is required for a vote to be passed.

Article 4 – Organizing Committee

- Section 1.** The Organizing Committee shall be composed of elected members (2 Co-Chairs and Information Officer and all duly elected officers from each of the Commissions).
- Section 2.** IARC ECSA members shall bi-annually appoint Organizing Committee officers from amongst current members. The term of office for an Organizing Committee officer will be a minimum of 6 months and maximum of a year, with possibility of re-election.
- Section 3.** Nominees to the co-Chair position must have served at the IARC ECSA Organizing Committee or Commissions in some capacity in the previous term.
- Section 4.** *Duties of Organizing Committee*
The Organizing Committee shall be the executive organ of the IARC ECSA; in particular it shall:
- A. Keep IARC ECSA members regularly informed of its activities;
 - B. Determine the frequency of General and Organizing Committee meetings and its working procedures;
 - C. Regularly attend scheduled meetings;
 - D. Create commissions;
 - E. Plan fund-raising activities for IARC ECSA;
 - F. Prepare a budget for the IARC ECSA, in collaboration with ETR who shall be formally responsible for the management of the funds;
 - G. Be responsible for training their successors.
- Section 5.** *Duties of co-Chairs*
- A. Oversee all IARC ECSA operations.
 - B. Act as spokesperson for the IARC ECSA and represent the interests of IARC ECSA members as necessary;
 - C. Inform ETR of the views and wishes of the association;
 - D. Represent the association at regular meeting with IARC/ETR to update on planned activities, including training initiatives;
 - E. Relay to ETR progress of IARC ECSA-initiated career development and educational and intellectual training;
 - F. Preside at IARC ECSA General Meetings;
 - G. Invite IARC colleagues to Organizing Committee meetings as needed.
- Section 6.** *Duties of Information Officer*
- A. Serve as secretary of record and report IARC ECSA meetings and agendas;
 - B. Organize information bulletins to be disseminated to IARC ECSA members;
 - C. Maintain the content of the IARC ECSA website pages, alongside ETR.
- Section 7.** Organizing Committee meetings are open to all IARC ECSA members, and the agenda and minutes from the meetings will be publically available.

Article 5 - Commissions

- Section 1.** The commissions shall consist of an elected representative: the commissioner, and volunteers to support, organize and implement the activity. Any IARC ECSA member can volunteer.
- Section 2.** Commissions shall be created following assessment of needs or request by the Organizing Committee, and decisions taken at General Meetings.
- Section 3.** *Duties of Commissioners*
- A. Preside at meetings of specialized commissions.
 - B. Initiate, organize and oversee activities
 - C. Report and discuss on new developments to the Organizing Committee.

Article 6 – Amendments of Bylaws

- Section 1.** Proposed changes to the statutes can be made by IARC ECSA members to the Organizing Committee at any time.
- Section 2.** Any amendment to these bylaws must be approved by a two-third majority vote of the members present and voting at a General Meeting, provided a third of members entitled to vote are present.

Article 7 – Entry-into-force

- Section 1.** These Statutes shall come into force on their acceptance by a two-third majority vote of the members present and voting at a General Meeting, provided a third of the members entitled to vote are present.